



FY 2017 Annual Report

FY2017 CHAIR

Judge Lloyd “Jack” Vasquez,
Equal Employment Opportunity Commission



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Greater St. Louis Federal Executive Board

Introduction

The Greater St. Louis Federal Executive Board (STL FEB) was established on November 10, 1961 as one of the original 10 Executive Boards by President John F. Kennedy. The STL FEB provides professional service to over 40,000 federal employees and military personnel in three states (Missouri, Illinois, and Kentucky) and 108 counties. This includes the following federal and state agencies:

Department Of Agriculture	Department of the Air Force
Department of the Army	Department of Commerce
Department of Health & Human Services	Department of Defense
Department of Housing and Urban Development	Department of Homeland Security
Department of Justice	Department of Interior
Department of Labor	Department of the Navy
Department of Transportation	Department of Veterans Affairs
Missouri Air National Guard	Social Security Administration
U.S. Postal Service	Equal Employment Opportunity Commission
GSA Kansas City	Federal Mediation & Conciliation Service
National Labor Relations Board	GSA St. Louis
National Archives at St. Louis	National Personnel Records Center
Railroad Retirement Board	Small Business Administration
National Weather Service	



by the **#s**

388

Attended the 2017
Excellence in Government
Awards Ceremony, with



114

total nominations!



\$2,151,377

collected for charitable
organizations with

5,800 donors!

Total cost avoidance for FY2017 was

\$504,540.00

17



Retirement seminars hosted with

1,074

federal employees attending.

13,385 pounds of food
collected
during Feds
Feed Families.



LOB 1: Emergency Preparedness, Employee Safety, and Security

GOAL: Produce “interagency communication, shared resources and workforce education” as it relates to “emergency readiness, recovery, and educate” the STL FEB on issues regarding emergency management.

Received briefings on disseminated pertinent information to over 85 agencies in AOR on monthly FEMA training schedules, upgraded security measures (Real ID Act), reported protests and civil unrest activities (Dakota Access Pipeline, Jason Stockley verdict) as the impact the STL FEB federal community.

Proactively monitored inclement weather throughout the FY. Participated in multiple wx briefings w/lead agencies & issued multiple inclement wx recommendations to over 85 agencies in the AOR including OPM.

Partnered with DHS to host the Interagency Security Committee’s Phase II training. 42 employees attended including 6 agency heads, exchanging information on OPSEC and facility security, new initiatives, and infrastructure.

Reinstating the STL FEB COOP working group; Developed and managed STL FEB COOP database for future exercises, trainings, etc.

Coordinated with St. Louis City Health Department, discussing CPODs training and federal agency involvement with the distribution of Closed and Open PODS. Assisted in the finalization of two MOUs between St. Louis City Health Department and federal installations.

Attended quarterly pandemic.org meetings, initiating relationships with federal, state, and local partners regarding the pandemic issues; past, present, and future.

Participated in monthly t-con with FEMA and other key agencies on preparations for KC RICE/SLICE COOP exercise.

Partnered with STL and KC FEB And FEMA on the planning and execution of the annual KC RICE and SLICE COOP exercise; resulting in the participation of 10 federal agencies from the STL AOR.. Followed up by ensuring timely delivery of AAR to all agencies, regarding of their participation involvement.

Conducted an annual Eagle Horizon test of communicator with 23 agencies in the greater STL area.

Distributed information pertinent to all federal agencies in the STL FEB AOR on:
Emergency Preparedness and Management, Active Shooter protocols, building and infrastructure security, Real ID Act, FEMA training schedules, DHS SCF volunteer solicitation, etc.

Participated in monthly security meetings at various locations in the STL area. Continue to develop partnerships with agencies and assist others identify common areas as well as shared resources.

LOB 2: Workforce Development and Support

GOAL: To facilitate “interagency communication, shared best practices and work-force education” and “provide accurate, timely and useful information” to the STL FEB community.

Conducted needs assessment, met with vendor, and developed robust pre-retirement seminar schedule for CY 2017 (Jan-Jun). Will collaborate w/vendor for CY 17 schedule (Jul-Dec) in March on a “needs basis” schedule, ensuring trainings directly align with agency/employee needs.

Audited FEB STL accounts, finding evidence of excessive fees charged by banking institutions. Negotiated with banking institutions to reduce fees, accurate accounts, etc. Efforts resulted in a total savings of \$800-\$900 annually to FEB STL account.

Public Service Recognition Week

May- Excellence in Government Awards Ceremony.

Actively recruited for volunteers to assist in the management of all logistics for this annual event. Results were 388 in attendance, representing 34 federal agencies. Received 116 nominations, and 37 award recipients; a 30% increase from the previous year.

Hosted 17 retirement seminars specifically focused on various retirement systems (LEO, FERS, and CSRS) at six federal installations in the STL AOR to over 1,000 federal employees and their spouses.

Collaborated with First Command Financial Services, established agreement to provide 45-90 minute training sessions on a plethora of financial topics to the STL federal community. FCFS facilitated over 15 lunch and learn training sessions to over 400 federal employees.

Developed relationships with multiple HR Directors at various agencies; collaborating on a variety of focused outreach events (trainings, job fairs, transitional programs, EAP services, etc.)

Collaborated with VA to advertise training hosted by VA on PTSD and suicide prevention methods for the veteran community in the STL area for federal, state, and local professionals who work directly with veterans and their families coping with long term clinical diagnoses.

Partnered and co-sponsored with the KC FEB to host 2017 Executive Forum, senior leadership training to over 100 personnel from both the STL and KC areas.

Represented the STL FEB in Washington D.C. at the annual OPM sponsored Operational and Strategic Meeting

Coordinated and hosted three one day trainings with OPM, SSA, SEC, and TSP titled, “What’s in Your Retirement Wallet”; 409 federal employees and their spouses attended, receiving great feedback from all who attended, including agency heads and senior staff.

STL FEB sponsored a two-day training seminar, “Six Core Competencies of Leadership” for 52 federal employees a first in the STL AOR, a first for the STL FEB. Collaborated with KC FEB to the marketing of the training. Attendance exceeded forecast goal by 50%, (52 total attendees)

LOB 3: Intergovernmental & Intragency Collaboration & Community Outreach

GOAL: To advance “local and national initiatives through intergovernmental and interagency collaboration and community outreach.”

Actively participated in three quarterly community awareness meeting at Scott AFB; initiating relationships with military, federal, and local business leaders and political personnel (5 mayors, 4 City Managers, etc.)

Represented the STL FEB at six military change of commands and two retirement ceremonies.

Conducted over two dozen agency head briefings on the STL FEB, functions, etc., and importance of their membership and activity

Hosted three STL FEB full board and four Executive Council meetings with over 200 in attendance. Delivered briefings and training in alignment with the STL FEB operational plan White House initiatives, and information pertinent to the St. Louis area.

The STL FEB coordinated with local FBI and DEA to host an open discussion on the Opioid epidemic. Viewed the video, Chasing the Dragon, with over 35 federal agency heads, followed by a discussion on the epidemic, outreach initiatives, education, and the partnering of all STL FEB agencies to help eradicate this epidemic.

Worked with legacy PCFO to close out 2016 campaign & prepare office space for incoming OC. Assisted in the inventory of equipment (computers, marketing materials, etc.) and working with GSA to relocate CFC office to better serve the federal community in the STL area.

Actively led the solicitation efforts for the entire STL FEB AOR, seeking volunteers to serve on the 2017 LFCC and assist with the 2017 Gateway CFC campaign. Sponsored two LFCC meetings, outlining plans for 2017 CFC campaign, training sites, solicitation of volunteers, etc.

Solicited volunteers and hosted review of the 2017 CFC applications (146 total).

Represented STL FEB at the annual CFC training; engaged in multiple meetings and trainings on the future state of the CFC campaign with over 170 LFCC and FEB EDs.

Collaborated with contractor to select a Gateway CFC Outreach Coordinator. Efforts resulted in selecting the best qualified candidate.

Partnered with the USCG on two separate events:

- Co-trained with their military chaplain to facilitate ASIST (Applied Suicide Intervention & Skills Training) to 29 USCG, NGA, and USN personnel.

- Served as their lead facilitator for their 2018 Strategic Planning meeting.

Monthly scheduled meeting w/ agency heads to discuss FEB business. Scheduled FPS trainer to discuss current and future security trainings and measures to ensure proper OPSEC.

Developed partnership with VA in the STL area, assisting their HR department with the scheduling of retirement seminars at the VA for 2018, a first for the STL VA.

FY17 Cost Avoidance



COMBINED FEDERAL CAMPAIGN

Total 2016 Contributions: \$2,151,377.00

Total donors: 5,800



AWARDS & RECOGNITION:

Excellence in Government Awards Program

Number of attendees: 388

Number of nominees: 116

Total awards presented: 64



ADR/SHARED NEUTRALS PROGRAM

The STL FEB currently does not operate a ADR/shared neutrals program.

STL FEB SPONSORED TRAINING OPPORTUNITIES

Name of Training Event	Market Price	FEB Price	Cost Savings	# of attendees	Est. Cost Avoidance
Federal Retirement Training	\$300.00	\$0.00	\$300.00	1,074	\$322,200.00
Lunch & Learn Financial Training	\$100.00	\$0.00	\$100.00	365	\$36,500.00
What's in Your Retirement Wallet Training	\$300.00	\$0.00	\$300.00	409	\$122,700.00
Executive Leadership Training	\$840.00	\$395.00	\$445.00	52	\$23,140.00



STL FEB SPONSORED FOOD DRIVE EVENTS

Feds Feed Families, St. Louis

of participants: 565

Total pounds of food collected: 13,385

Estimated monetary value: \$22,620.65

Greater St. Louis Federal Executive Board

Executive Director Notes

For the Greater St. Louis Federal Executive Board, fiscal year 2017 was a challenging year. I began serving as the Executive Director on 11 December 2017, following a 10 month vacancy by the incumbent. After arrival and conducting a full review of the office budget, committee management, training schedules, etc. I developed a strategic plan to achieve success in the identified areas of need. This included initiating communications with all STL FEB members, developing a FY17 budget, strategic, and weather plan, the hiring of a CFC Outreach Coordinator, reconciling the STL FEB accounts, and initiating contact with personnel capable of assisting the office comply with the Federal Executive Board Strategic and Operational Plan.

On 29 April 2017, the STL FEB administrative assistant retired from federal service as part of the VERA VCIP through our sponsoring agency, the National Geospatial Intelligence Agency. Ms. Lynn Schulte had successfully managed the STL FEB for almost one year between Executive Directors and was instrumental in the office's success for over 15 years. Her retirement resulted in a significant knowledge and service gap to the STL FEB community. In the interim, I entered into an agreement with the USCG, temporarily detailing an employee to the STL FEB office one day a week for a 6 month period.

Despite these challenges, the STL FEB is returning to a production level expected by OPM and the STL federal community it serves. Fiscal year 2018 will be a great year as the STL FEB has several initiatives as part of the 2018 strategic plan. These include but are not limited to:

1. The reestablishment of all committees and councils and the hosting of multiple outreach events for the STL FEB community.
2. Collaboration between the KC and Chicago FEBs to sponsor federal government Congressional Days.
3. In partnership with the KC FEB, the hosting of an Executive Forum.

I look forward to the future of the STL FEB, serving the over 40,000 men and women serving in the federal government, and being the catalyst for better government.

Respectfully,



Chris Hooper
Executive Director
Greater St. Louis Federal Executive Board